

C_AS Castleford All Stars Gymnastics Club meeting minutes

Location: The Magnet Pub, Pontefract Road, Castleford

Date: Friday 28th April 2017

Time: 8pm

Attendees:

- Ange Marsh (Secretary)
- Michael Jordan (Chairman)
- Samantha Blackburn (DBS Online Checker)
- Jodie Thirling (Welfare Officer)

Welcome to the 5th meeting of Castleford All Stars Gymnastics Club

Agenda items:

1. Update and progress on Action Items from last meeting (17th March 2017)
 - BG Code of Conduct for 'Club Helpers' – (Carried over) SB has agreed to produce a suitable document after clarifying content
 - P&SUK website link still needs adding onto CASGC website – AM/MJ
 - Sponsorship Ideas: Workplace Raffles - AM been asking parents but progress still ongoing
 - Raffle Prizes for events – more have been sourced & donated to club but as we need for various future events this is ongoing (rolling acquisition as they become available) - AM/MJ
 - Commitment/Confirm numbers for events – considering use Raffle Tickets once sold the money is to club but prize to respective members even if unable to attend - AM/MJ
 - Organise Back Pack Rota for Morrisons, Knottingley event on Sunday 7th May'17 – AM has Rota planned and in progress of finalising ahead of event – All Members & Parents please attend...see Ange
 - CAS Tigers Signed Shirt/Ball for events auction night – not yet discussed – AM to speak with Gregg (CAS Tigers contact/player) when possible
 - Go Ape Sponsorship Event planned for End of May(29th) TBC when Members/Parents have confirmed & PAID! To AM
 - Local Council Funding/Grants – AM has made contact with Tony Wallis and current options confirmed so this is now being looked into further by AM/MJ
 - Heritage Trust Ideas for our own Fund Raising Options discussed with Queens Mill team but need further discussion to clarify who we may be likely to contact – AM/MJ
2. **Castleford Academy – We are pleased to announce that we are fully integrated into the school currently at weekends for Gymnastics BUT in negotiation for GymFit Club Activities during the week and once finalised discussion will be advertising (IF GYMFIT IS OF INTEREST TO YOU PLEASE SPEAK TO ANGE MARSH)**

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3. Just to confirm we will be using our own (CASGC) Welfare Policy along with the necessary Health & Safety + Codes of Conduct policies
4. Committee has agreed to have their Photo & Contact details added to Club Website so that Members & Parents / Guardians know 'who's who and can contact as required!
5. Club looking to agree content of a Membership Welcome Pack – ideas of what to be included (to help promote club mostly!) welcome by Suggestion Box which is always on Ange's table during coaching sessions or speak to AM if she isn't actually coaching at the time! We are currently considering: Member Booklet, Car Sticker, Head Band, Sweat Bands – any ideas?
6. Bonus Ball Draw - Fund Raising regular draw already set up by AM but as yet not full! Committee has decided we cannot do a Draw until numbers have been fully subscribed as we need to maintain the pay-out level so it's worth the £5 per number cost to those 'having a go'
7. **BAG PACK dates:**

Morrisons Bag Pack – arranged for this coming Sunday 7th May 2017 at Knottingley, Morrisons Store BUT times now 11am to 5pm this was agreed by Ange & Claire Round, Community Champion

Please can all Members & Parents / Guardians attend if at all possible and if you cannot attend 'maybe donate your coaching lesson fees to the Club Coffers?'

After all the Bag Packing is to get more high quality & sophisticated equipment for our members to utilise and help them achieve their personal objectives/ambitions

8. Funding Bids:

Had various problems trying to jump through the hoops of applying for funding and some have now fallen by the wayside...but some are 'fingers crossed' starting to move!

 - Sport England Funding – This Bid (though still not guaranteed at all) we have finalised all paperwork though this won't be presented by 'West' Yorkshire Sport Foundation until End of June now so progress TBA – but as already stated we are unsure of specifics regarding any amounts, if granted, as Sport England have final say, this is the way it works
 - AM has set up an Easy Fundraising site and is encouraging local Media, Clubs & Businesses to promote us for donations – AM has got a Full-Page Club Info in Local News / Magazine through contact with Club Member relative / Castleford Panthers business and owner.
 - Thanks to AM we now have details about contacts for WDH Funding & Neighbourhood Improvement Fund possibilities (if we qualify of course)
 - AM/MJ to have further discussion with Queens Mill Team on ideas joint options for raising funds and more specifically how they went about it when they attracted funding - and to clarify who they went through to aid funding Apps

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Action Items	Owners	Deadline	Status
1. Code of Conduct for Members & Helpers	JT/SB	Next Meeting	JT/SB to consult members (Kids) and Club Website docs to produce document
2. Photo & Contact details	MJ/JT/SB	Next Meeting	Provide to AM to add to onto Club Website for Members & Parents use
3. Amend Club Website	AM/MJ	Next Meeting	Include P&SUK Website Link on Club Website
4. Sponsorship Ideas: Workplace Raffles	AM	Next Meeting	AM to ask Members Parents re: feasibility of doing Raffles at work
5. Raffle Prizes (ongoing)	AM/MJ	Update at Next Meeting	Source Prizes from Wilko, Donators etc,
6. Bonus Ball Draw	AM	Next Meeting	Push for full subscription
7. Organise Bag Pack rota & confirm numbers on events	AM/MJ	6/5/17 as event on 7th	Create workable plan to ensure success at Morrisons event
8. Cas Tigers Signed Shirt / Ball via Gregg	AM	Next Meeting	AM for Fund Raising Auction event
9. Go Ape Sponsored event	AM	ASAP	AM to confirm Numbers Organise Transport
10. Local Council Funding/Grants	AM/MJ	Next Meeting	Organise Applications
11. Heritage Trust re:Ideas & Help	AM/MJ	ASAP	AM/MJ Fundraising
12. Draw up list of 'Local Firms' to request Sponsorship/Funding	MJ	15/5/17	Contact strategy to ring, email, write
13. Check BG Calendar for up coming events to add into club website	AM/MJ	Next Meeting	Club Information

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A.O.B -

Update on last meeting AOB only:

BG Membership / Development: Following meeting with Nicolle from BG and our agreed Development Action Plan progress still to clarify. AM/MJ will feedback more at next meeting.

Given all the Setting Up, Move to CAS Academy, Events & Fund Raising we have decided that the Gym Fusion Trip on 11th June 2017 is to be 'put onto back burner' and we will strive to take all those interested to the 2018 event.

No further Business

Thank you all for your attendance

Next Meeting: **Friday 26th May 2017** at The Magnet Pub, Pontefract Road, Castleford

Time: **8pm**

Ange

Ange Marsh

Club Secretary